# THE CHRISTIAN WORKER PROGRAM

Procedure Manual

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#### Procedure Manual



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# CHRISTIAN WORKER PROGRAM DOCTRINAL STATEMENT

We believe the Bible to be the inspired, the only infallible, authoritative Word of God.

We believe that there is one God, eternally existent in three persons: the Father, the Son and the Holy Spirit.

We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood.

We believe that for the salvation of lost and sinful men, regeneration by the Holy Spirit is absolutely necessary.

We believe in the present, active ministry of the Holy Spirit by whose indwelling power the Christian is enabled to live a godly life.

We believe in the resurrection of both the saved and the lost; they who are saved unto the resurrection of life and they who are lost unto the resurrection of damnation.

We believe that heaven and hell are definite places.

We believe in the spiritual unity of the believers of our Lord Jesus Christ.

#### THE CHRISTIAN WORKER PROGRAM

#### I. VISION

The Church must have as its vision the goal of reaching this present generation for Christ. The command of Jesus in the great commission, "Go ye into all the world and preach the gospel to every creature" (Mark 16:15), clearly states the imperative obligation of the Church. Jesus further explains our obligation in Matthew 28:20, "teaching them to observe all things whatsoever I have commanded you..." The writer of the Acts of the Apostles once again reiterates the tremendous task that faces all believers, when he penned the words of Jesus: "...and ye shall be witnesses unto me both in Jerusalem, and in all Judea and in Samaria and unto the uttermost part of the earth." (Acts 1:8)

The vision and goal of the Church is both clear and overwhelming. But how shall we accomplish the task? Certainly we must use all of the modern means at our disposal, but the real answer can only be found in the divinely inspired principles laid down in the Word of God.

The purpose of this manual is to acquaint you with a program that is designed to build the local church, train Christian workers and reach our present generation for Christ.

#### II. PHILOSOPHY

In II Timothy 2:2 Paul related to Timothy a spiritual concept that we must incorporate into our thinking as we endeavor to fulfill the command of Jesus Christ by reaching the world around us, beginning in our local communities. To paraphrase Paul's words to Timothy..., teach others what you have learned from my teaching in order that they in turn will become teachers of many others. One can greatly increase his potential for influence by practicing this spiritual principle of not just being a teacher himself but teaching others to teach.

When can a student become a teacher? As soon as a person is born again, he should begin to teach his friends and family the simple, basic truths of God's love and forgiveness. Whenever a person experiences something beautiful or hears good news, there arises within the heart of man a desire to share it with others; in other words, he desires to teach them what he has learned. The Christian Worker Program encourages all believers to begin to share the **Introductory Study** with others as soon as they have completed their own study.



The Christian Worker Bible Study Series offers fulfillment both to the student and to the teacher that dwells within the heart of every believer.

We can summarize the basic philosophy of the Christian Worker Program in just two words: Education and Evangelism. Daily Bible study in the Christian Worker Bible Study Series will greatly enhance your existing church educational program. A daily personal search of the scriptures

will make an impact on the lives and spiritual maturity of the members of the congregation. Pastors will discover that church members will express a greater receptivity to the preaching of the Word; Bible classes will be more interesting with greater class participation. Also, for pastors who are looking for new material on which to build a department of Education and Evangelism, the Christian Worker Bible Studies will serve as a solid foundation. This material is not only an **educational** tool, but it is also an **evangelistic** tool that you can place into the hands of your people in order for them to reach out to their family, friends and neighbors.

#### III. PROGRESSIVE MULTIPLICATION

To illustrate the challenge that is before every church leader and congregation, let us formulate the following questions:

QUESTION: DO YOU AS A CHURCH LEADER WANT TO REACH YOUR

**COMMUNITY?** 

QUESTION: WOULD YOU LIKE YOUR CONGREGATION TO INCREASE

AND EVEN DOUBLE IN SIZE?

The answers to these questions are obvious to every pastor and church member. "Yes, of course, that is our goal to win the lost for Christ." However, the following question is more difficult to answer:

#### **HOW CAN IT BE DONE?**

Mass evangelism alone through revivals and campaigns will not meet the need. More people are dying without Christ than we are reaching. Even if we could have a wonderful perpetual revival with a thousand souls being saved every day of the year, the lost and dying multitudes would still be looming just outside the church, just over the horizon, or just across the sea.

To find the answers we seek, once again let us turn to the scriptures. Looking at the early church in the book of Acts, we discover that as a result of Peter's sermon in chapter two, 3000 souls were **added** to the Church. Later in chapter four another 5000 believed the Word of God and were saved. But what were 8000 among the millions yet to be reached?

In Acts chapter six we discover a new term used to describe the growth of the church. "The number of the disciples was **multiplied.**" Their number had not increased just through the preaching of Peter and the other apostles, but all believers were sharing the Word of God with others. Each one reached out and shared (or taught) the good news with someone else. Therefore, the answer which we are seeking is simple:

#### ANSWER: IT IS AS SIMPLE AS: 1+1 = 2 AND 2+2 = 4

#### PROGRESSIVE MULTIPLICATION!

#### **EACH ONE - REACH ONE!**

ONE REACHED ONE; TWO REACH TWO MORE; THEN THE FOUR REACH FOUR MORE AND ARE 8 .... 8+8=16; 16+16=32; 32+32=64; 64+64=128; 128+128=256; 256+256=512;  $512+512=1024 \times 2=2048 \times 2=4096 \times 2=8192 \times 2=16,384 \times 2=32,786 \times 2=65,536 \times 2=131,072 \times 2=262,144 \times 2=524,288 \times 2=1,048,576$  etc. Starting with one, in just 32 steps of each one reaching another one, the number increases rapidly to over FOUR BILLION!! This is PROGRESSIVE MULTIPLICATION, God's plan for reaching this present generation.

How long will it take for your church to double in size? Only as long as it takes for each member to reach **one** other person. If everyone in the congregation reaches just **one** other person, it will double in size!

It is very evident that the real potential power for evangelism does not reside in the few who are pastors or evangelists, but rather in the masses of believers sitting in the church pews. The Christian Worker Program will allow you to tap into this valuable resource.

#### IV. THE MINI-BIBLE SCHOOL IN YOUR CHURCH

#### **GETTING STARTED:**

Decide to start now! To be able to double your congregation is a wonderful dream; however, to reach your goal, the dream must become a reality. Someone has said, "The difference between a dreamer and a visionary is that the visionary knows when to wake up

from the dream and go to work." Get everyone involved in your Mini-Bible School both within and without the church. (Many unsaved have come to know the Lord through these studies.) The program consists of Basic and Advanced Studies. It is recommended that all begin with the Introductory Study and then proceed in order (at least through the Basic Studies). However, you may select the studies in any order that may best suit your needs. A very successful way of utilizing the Christian Worker Bible Study Series is through individual study, allowing each student to progress through the studies in order, at his own rapid pace. He then turns in each completed study to his #1 link to be corrected. (The #1 links give their own studies to the Mini-Bible School Director for correction.) The studies may also be used in a group situation, both for congregational and classroom study.

It is our intention to keep the studies inter-denominational, following the guidelines of the doctrinal statement printed on the inside of the front cover of this manual. Our desire is to motivate people to study the Word of God, trusting the Holy Spirit to teach them under the guidance of their pastor.

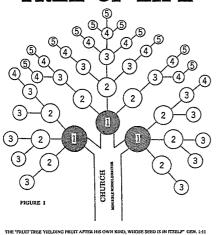
With the foregoing in mind, we present to you a Mini-Bible School on a Christian Worker level that can function right in your own church under the pastor's supervision. All of the necessary materials and directions are available now!

#### V. WHAT YOU WILL NEED

#### A. PERSONNEL NEEDED

- 1. First appoint your Mini-Bible School Director. (In smaller churches the pastor may serve at first.) He supervises and administrates your Mini-Bible School which includes training and motivation. He corrects studies for the #1 links. (A set of answer keys is provided for him upon request.) He keeps a permanent record of the registration forms, orders materials needed (with pastor's approval), and administrates finances. (Refer to page 10, VII. HELPS... for additional details).
- 2. Secondly, appoint your #1 links. You may appoint from one to many, depending on the size of your congregation. As these #1 links are a key part of the program, they should be mature, faithful and loyal members of your staff or congregation. (Refer to the #1 link training guide sheet on page 13 for additional help.)

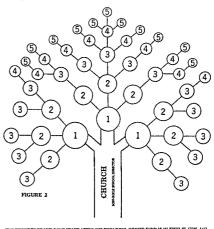
#### TREE OF LIFE



The diagram Tree of Life (figure 1) shows the relative position of the #1 links to the church and other students. It can readily be seen how rapidly the multiplication takes place. The #1 links should be graduates of your Mini-Bible School, or active students, staying ahead of other links in their chains. This will give them a clearer understanding of the Christian Worker Program and they will be better able to help the other links in their chains.

#### TREE OF LIFE

The #1 links are encouraged to start as many new chains as they are able to administrate. (The number of chains for each #1 link should be 10 or less.) A #1 link starts a chain as he gives an Introductory Study to a friend who wants to study the Bible. This friend becomes a #2 link and continues the chain by giving an Introductory Study to another person who becomes a #3 link, and so on. (See figure 2.)



CHURCH
MINI-BIBLE SCHOOL DIRECTOR

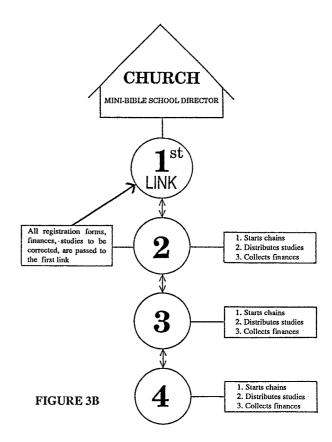
1. Starts chains
2. Corrects and distributes studies
3. Collects finances

4 FIGURE 3A

Figure 3 further illustrates the responsibilities of the various links in relationship to the church represented by the Mini-Bible School Director. Each link, regardless of position, should be encouraged to start new chains by giving Introductory Studies to new contacts. In addition to starting new chains, the #1 links administrate for the other links by:

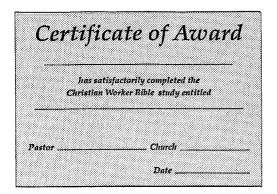
- 1. Giving all completed registration forms to the Mini-Bible School Director.
- 2. Turning in all reimbursement finances collected in the distribution of studies.
- **3.** Correcting studies using his own corrected study as his answer key.
- 4. Turning in requests for certificates of awards, listing the student's name and study completed (See page 9, "Certificates of Award" for more ideas.)

The #2 links start new chains but pass all completed registration forms and finances to their #1 link. The most advanced, experienced and mature #2 links can be appointed #1 links when they have completed a designated amount of studies. Completion of all of the Bible Study Series, or at least the Basic Studies is recommended. However, if needed they can be appointed at any time at the discretion of the pastor. Links #3 and #4 etc. distribute studies & collect reimbursement finances. All registration forms, finances and studies to be corrected are to be turned in to the respective #1 links.



#### **B. MATERIALS NEEDED**

- 1. STUDIES AND ANSWER KEYS: Order your studies and start your Mini-Bible School. Start the Director (if possible) and #1 links immediately on the Introductory Study, and then follow through until all of the studies are completed. We suggest that the church order a sufficient supply along with a set of answer keys to meet the immediate needs. We also suggest that the church supply without cost to each of the #1 links an Introductory Study. However, the #1 links will reimburse the church for all other studies as they use them. Each of the #1 links should be encouraged to invest in his own ministry by starting at least 10 new chains and providing the Introductory Study for each chain.
- 2. PROCEDURE MANUAL: Pastors and Mini-Bible School Directors should read this Manual thoroughly. If more are needed or if there are any questions, please contact Global Youth Evangelism, P.O. Box 1019, Orland, CA 95963
- 3. REGISTRATION FORMS: These are to be filled out when the Introductory Study is distributed. (This is a detachable sheet found at the beginning of the Introductory Study); more are available upon request. The registration form is then to be filed by the Mini-Bible School Director and is to be a permanent record of each student's progress. (The #1 link should keep his own file of registration forms to record the data of the #1 links in his chains.) He should continually update this data on the student's permanent record that is on file with the Mini-Bible School Director. As each study is completed, enter the data in the space provided, including date, score and initials of the person who corrected the study.



4. CERTIFICATE OF AWARD: These are to be awarded upon completion of each study beginning with Christian Living I. They are available upon request; be sure and ask for them when you order. Some churches set aside time in a regular service once a month to publicly present these awards. This is also a good time to recognize outstanding students, #1 links, or other achievements.

ULIN	TIFICATE of $COMPL$	ETION
	Christian Warker Bible Study Serie	
	presented by	
		· <del>·</del>
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	appropriate for such recognition is beenly awarded this Certificate of thise Study Series.  The above-mendioned is hereby recognized as a Certains Worker in sid in the ministry of the church to long as he remains in this	compession of The Christian Works the local church and is authorized in the control to the christian of the lance with its Declaration of Faith

5. CERTIFICATE of COMPLETION: This certificate is to be awarded when the required studies, as determined by the pastor, have been completed. We suggest that this presentation take place upon the completion of all the studies. Some pastors award the Certificate of Completion upon completion of the Basic Studies and then a second certificate upon completion of the Advanced Studies.

Another suggestion is to hold a formal graduation ceremony in the church. Some have even used caps and gowns for the graduating students who have completed all of the studies!

#### VI. THE COST IS MINIMAL

It is the continual goal of the Christian Worker Department to maintain the cost of our materials at a minimum. Thus the cost of the program to the church is very small since the only cost would be for those Introductory Studies that may be distributed free by the local church. The cost of all other studies will be reimbursed to the church as they are distributed.

Please refer to the brochure for a complete listing of studies and the current requested donation.

**NOTE:** Ask about the **free imprint** of your church name, address, logo, etc. on your Introductory Studies with a minimum order of 500 studies. (This imprint is offered only for the Introductory Study.)

#### VII. HELPS TO MAKE YOUR MINI-BIBLE SCHOOL MORE EFFECTIVE

#### A. THE MINI-BIBLE SCHOOL DIRECTOR:

The Director is the key to a successful Mini-Bible School. He must be well informed of his responsibilities and how the Mini-Bible School operates. Some of his responsibilities are as follows:



- 1. He orders the material (with pastor's approval).
- 2. He corrects the studies for #1 links.
- 3. He retains all answer keys.
- 4. He maintains a permanent file of each student's scores, dates, etc.
- 5. He collects financial reimbursements for the studies.
- **6.** He strives to maintain a **high level** of motivation and enthusiasm among the students.
- 7. He conducts monthly or bimonthly meetings with the #1 links for: administration and training, encouragement, review and promotion of follow up, discussion of new ideas, and prayer for the needs of the #1 links and students.
- 8. He conducts a brief time of recognition and testimonies each week in a church service.
- **9.** He oversees and mobilizes church outreaches.
- 10. Above all, he carries a burden of prayer for the "Mini-Bible School" and its students.

#### **B. TRAINING YOUR #1 LINKS:**

The #1 links are your control links, thus the pillars in your Mini-Bible School. You need to spend time training them in their administrative responsibilities. Teach them to be concerned for the welfare of the links in their chains by praying for them, visiting them and helping them through their "difficult questions" in their studies.

Give your #1 links proper recognition in the body, encourage them and motivate them by honoring one of them each month as the "#1 link of the month." Mention him/her in the church bulletin or on the bulletin board. Take care of them and keep them healthy and they will produce fruit. (Refer to the #1 link training guide on page 13 for additional information.)

#### C. PERSISTENCE:

Workers and leaders who are willing to be persistent in the Christian Worker Program will receive the desired results. Often when interest wanes or problems arise, the easiest thing to do is drop the program and look for something else. However, when the pastor or Mini-Bible School Director is tempted to lay the Christian Worker Program aside, just

look at the numbers on page 3. Step by step, each one reach one--you will double in size if you are persistent! Remember, a fruit tree doesn't bear fruit right after you plant it; but if you will water, fertilize and prune it, it will produce for you.

#### D. FELLOWSHIP:

Meet together with your #1 links from time to time for a time of training, sharing problems and ideas, fellowship and prayer for one another.

As the program begins to progress and multiply, we recommend that one night per week, or every two weeks, all of those who are enrolled in the program gather together in the church for a time of sharing testimonies, fellowship, and prayer for one another and the Christian Worker Program. This is an ideal time for the pastor or his representative to make contact with the new people enrolled in the program.

#### E. BELIEVE GOD TO GIVE THE INCREASE:

Abraham believed God to multiply his seed and raise up a multitude of God's people. Whatever we do in the kingdom of God must be done in faith. As you begin your Mini-Bible School and water it with persistent prayer, believe God to give the increase!

Under the leadership of the Holy Spirit set your goals and believe God to help you reach them. Abraham became a #1 link in a chain that has extended down to us. May we too become a part of that chain that reaches out to the entire world for Christ!

BIBLE STUDIES MAY BE ORDERED OR MORE INFORMATION BE OBTAINED BY CONTACTING:

#### GLOBAL YOUTH EVANGELISM P. O. BOX 1019 ORLAND, CA 95963

(530) 865-5557

The following pages are included in order to help in the promotion, training, and administration of your Mini-Bible School.

# The Christian Worker Program ABC'S of OPERATION

#### A Materials needed

**PROCEDURE MANUAL:** Outlines the program, PLEASE READ THOROUGHLY. **BASIC and ADVANCED STUDIES:** Begin with the Introductory Study and follow through until all studies are completed.

REGISTRATION FORMS: These are included in the Introductory Study and are to be filled out when the Introductory Study is distributed. They are then to be filed by the "Mini-Bible School" Director and become the permanent record of the student's progress. As each study is completed, enter the data on the space provided, including date, score and the initials of the person who corrected it.

ANSWER KEYS: Answer keys are available for the "Mini-Bible School" Director to use in correcting the Bible studies of his #1 links.

CERTIFICATES OF AWARD: These are to be awarded after completion of each study, beginning with Christian Living I. (Only the registration form is given with the Introductory Study.) Some churches set aside time in a regular midweek service once a month to present the Certificates of Award.

CERTIFICATE of COMPLETION: This is to be awarded when the required studies, as determined by each church, have been completed. We suggest that this be done upon completion of the Basic and/or the Advanced Studies.

#### B Basic philosophy

EDUCATION: This is to begin in the local church. These studies are basic enough that everyone can become involved. They are profound enough to challenge the most mature Christians, because each student will be teaching his completed study to another person.

OUTREACH INTO THE COMMUNITY: Each student enrolled in the "Mini-Bible School" should be challenged to REACH and TEACH ten people outside the church. The student is encouraged to constantly stay ahead of his group of students, correct their studies with his own completed, corrected Bible studies and then to bring his students into the local church. Christians can literally invade high schools, rest homes, prisons and the entire community with the Word of God.

#### C Your cost

THE COST IS MINIMAL: The requested donation for the Bible studies and materials has been kept to a minimum in order to provide everyone with a low cost means of studying the Bible. Thus, everyone can take advantage of the Christian Worker Bible Study Series. When you place your order please include your donation for the Bible study materials as indicated on the order form.

To avoid possible delays in processing, please send your donation with your order.

Global Youth Evangelism
P. O. Box 1019
Orland, CA 95963 (530) 865-5557

#### **#1 LINK TRAINING GUIDE**

#### YOU ARE NOT ONLY A MINI-BIBLE SCHOOL STUDENT ... YOU ARE ALSO A #1 LINK

**HOW MANY CHAINS CAN YOU START?** 

5?

10?

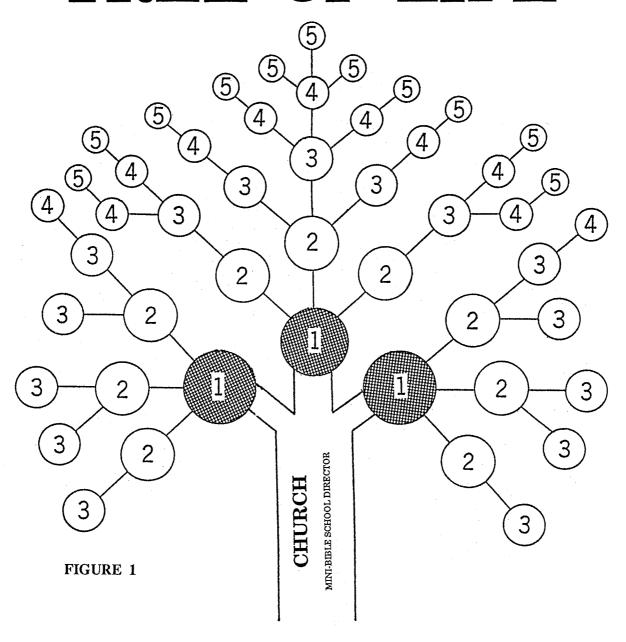
OR MORE?

- I. The Christian Worker Program is designed for outreach.
  - **A.** As a first link, can you...?
    - 1. Make an investment for **TEN** Introductory Studies?
    - 2. Pray and ask God to lead you to **TEN** new Christians, unsaved relatives, friends, neighbors, or anyone who can become your 2nd link?
  - **B.** You should keep your own file of your ten second links, using their completed Registration Form.
    - 1. Continually encourage the links in your chains to share the Introductory studies with their friends, family, neighbors, etc., so that they can start more new chains.
    - 2. You will also need to keep a file of the Registration Forms of your #3 and #4 links, etc.
  - C. You will be responsible to correct the studies and record the correct information on the Registration Forms of the links in your chains. You will use your own corrected study as your answer key. This means that you must stay at least one study ahead of your 2nd links! Watch out! These chains move fast.
  - **D.** You will also be responsible to reimburse the church with the donations received for each study that you distribute.
  - E. Make sure that you get the completed certificates of award from the Mini-Bible School Director, Church Secretary, or other designated person, to pass on to the links in your chain.
- II. Carry the spiritual burden for the links in your chains!
  - **A.** Pray for your #2 links. They in turn should pray for their #3 links and so on.
  - **B.** Check on them, encourage and help them through the difficult times. Help them with any questions that they may have difficulty answering. (Visit them and help complete the study if necessary.)

#### III. REMEMBER...

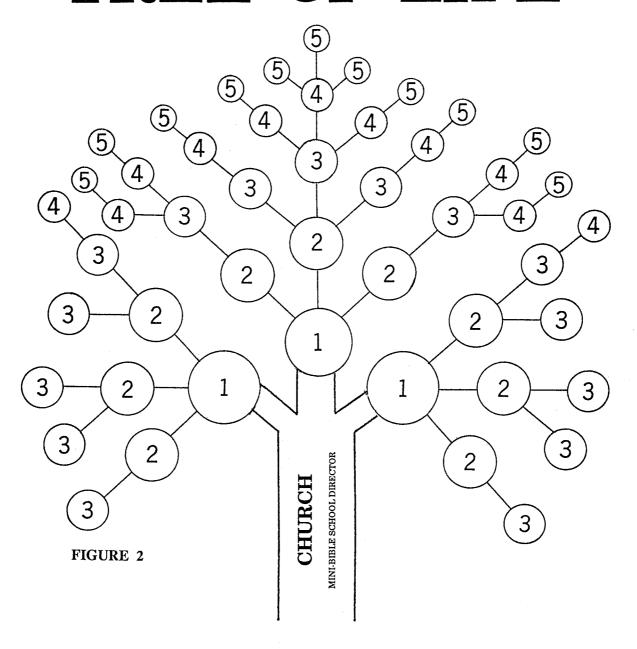
- A. When your 2nd links are doing the studies, you should challenge them to share the Introductory Study and start 3rd links! And the 3rd links to get 4th links. You can reach your entire community with the Word of God!
- **B.** Maintain close contact with your #2 links.
  - 1. Pray daily for them.
  - 2. Encourage and help them through difficult times.
- C. DON'T BREAK THE CHAIN!

## TREE OF LIFE

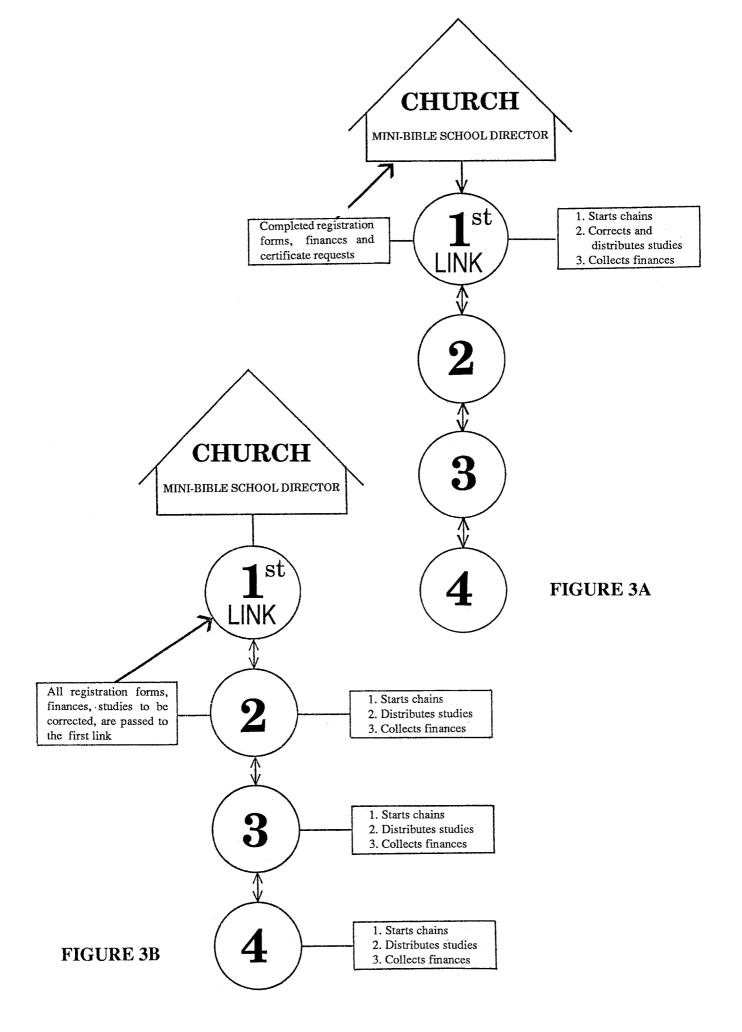


THE "FRUIT TREE YIELDING FRUIT AFTER HIS OWN KIND, WHOSE SEED IS IN ITSELF" GEN. 1:11

### TREE OF LIFE



THE "FRUIT TREE YIELDING FRUIT AFTER HIS OWN KIND, WHOSE SEED IS IN ITSELF" GEN. 1:11



# Certificate of Award

has satisfactorily completed the Christian Worker Bible study entitled

Pastor \_\_\_\_\_ Church \_\_\_\_

*Date* \_\_\_\_\_

# CERTIFICATE of COMPLETION

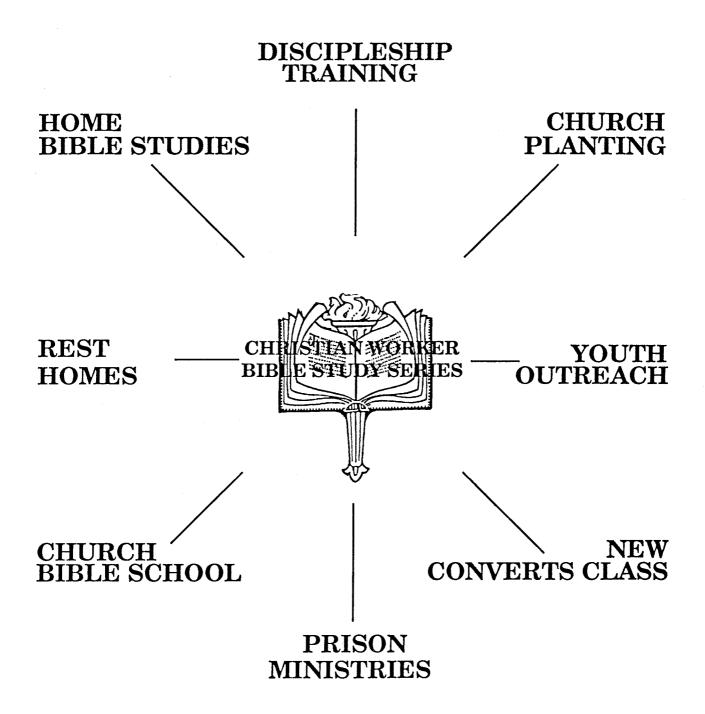
# Christian Worker Bible Study Series

presented by

			This is to certify that,	
Given this	The above-mentioned is hereby recognized as a Christian Worker in the local church and is authorized to aid in the ministry of the church so long as he remains in fellowship of said church body and while maintaining a godly life and spiritual standard of teaching in accordance with its Declaration of Faith.	having completed the prescribed course of study and having manifested the proper spiritual maturity appropriate for such recognition, is hereby awarded this Certificate of Completion of The Christian Worker Bible Study Series.	Sy that,	

Pastor\_

# You can reach out into your community with the Christian Worker Bible Study Series



START YOUR 'MINI-BIBLE SCHOOL' TODAY!